



OAK-LEYDEN DEVELOPMENTAL SERVICES

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Board Meeting Attendance and Public Participation Policy

Parents, guardians and community members are encouraged to participate in Oak Leyden Developmental Services, Inc. board meetings. A special portion of the board agenda, “Public Participation” is set aside to listen to community/audience members. There is a sign-in requirement for public participation allowing for 5 individuals to sign up to speak ahead of the meeting start. This segment of the meeting is scheduled at the top of the agenda and the President of the Board will ask for audience comments at the opening of the meeting.

When talking, we ask that each speaker identify themselves by name and relationship to Oak Leyden. If an individual represents a group, then please identify that group. Oak Leyden Developmental Services, Inc. normally provides three minutes for each speaker, but will allow for a longer commentary with advance notice to Oak Leyden’s Board President and CEO. If this notice is given a week ahead such concerns may then become a formal part of the meeting agenda.

Additionally, for those meetings when no public comment has been scheduled, if the Board President feels that there is enough time to still ensure that we can end the meeting at a reasonable time ,typically at 90 minutes, members of the public may also be permitted to comment at the end of the meeting.

Although the Board encourages public comment, it must also be understood that the Board at its discretion may or may not provide feedback or take action immediately following the public comment. Inquiries may be directed to the CEO and Board President who will investigate the matter and report as quickly as possible to the community and to the entire Board of Directors. If formal action is called for, the matter will be placed on the agenda for a future regular meeting of the Board of Directors and/ or Executive Committee.